

## Job Description

Staffordshire University Services Ltd

### General Details

Job title:	Research Assistant (LSE19/16)
School/Service:	School of Life Sciences and Education
Normal Workbase:	Stoke Campus
Tenure:	Fixed Term for One Year
Hours/FTE:	Full Time 1.0fte
Grade/Salary:	Grade 6
Date Prepared:	January 2020

### Job Purpose

The main responsibilities of the post holder will be

- To support the delivery of our project funded by NIHR, through working with industry partner
- To facilitate and support in data collection/ analysis at the clinical partner leading to internationally excellent research outputs.
- To support in writing external/ competitive grant applications.

To engage in dissemination and public engagement activities.

### Relationships

Reporting to:

Responsible for: N/A

### Main Activities

- To carry out internationally excellent research as directed by and in conjunction with senior research staff.
- To undertake relevant data collection using quantitative and qualitative methods, taking a lead role in the day-to-day research activities.
- Perform statistical analyses in SPSS.
- To help with writing grant proposals to absorb external funding.
- To support preparation of ethical approval submissions both at the University and with HRA.

- To liaise with external partners such as health professionals and NHS based organisations, professional bodies and individual practitioners.
- To take responsibility for the collection, analysis and synthesis of data and to work in closely with the clinical and industry partner.
- To prepare concise research reports and present data in a clear and logical manner.
- To contribute to the dissemination of research outcomes/ findings.

### Special Conditions

The post involves considerable travel in the UK, and it may also require the postholder to spend significant amount of time conducting research at partner organisations outside the UK.

The role holder will be required to travel between sites from time to time in a cost-effective manner, which may be through the use of a car.

To be committed to working with the University to further improve the carbon footprint/environmental issues.

### Variation to Job Description

The employer reserves the right to vary the duties and responsibilities of its employees within the general conditions of the Scheme of pay and conditions and employment related matters. Thus, it must be appreciated that the duties and responsibilities outlined above may be altered as the changing needs of the service may require.

### Conditions of Service

If you are successful in being appointed to a professional support role at Grades 1-6, you will be employed by Staffordshire University Services Limited (SUS Ltd).

Staffordshire University Services Limited (SUS Ltd) is a wholly owned subsidiary company of Staffordshire University which provides professional support staff to undertake various roles and responsibilities associated with grades 1 to 6 on the Staffordshire University pay scale. You'll work alongside, and under the direction of colleagues, within the University's Schools and Services in the delivery of our University Plan and supporting KPIs. You will be subject to Staffordshire University's policies and procedures and will be eligible to participate in the Staffordshire University Services Limited (SUS Ltd) Pension Scheme

### Informal Discussion

Should you wish to discuss this vacancy informally before making an application please contact:

Professor Nachi Chockalingam; [N.Chockalingam@staffs.ac.uk](mailto:N.Chockalingam@staffs.ac.uk)

or

Professor Roozbeh Naemi [r.naemi@staffs.ac.uk](mailto:r.naemi@staffs.ac.uk)

## Application Procedure

We encourage you to apply on-line at our website <http://jobs.staffs.ac.uk> as the system is user friendly and simple to complete.

We would ask all applicants to ensure that they have provided comprehensive information under each criteria in the Supporting Statements section of the application form and, if necessary, add any relevant additional information in the Additional Information Section.